

## Channabasaveshwara Institute of Technology

(Affiliated to VTU, Belgaum & Approved by AICTE, New Delhi) (ISO 9001:2015 Certified Institution) NH 206 (B.H. Road), Gubbi, Tumkur - 572 216. Karnataka.



# **Department of Computer Science & Engineering Parents Teachers Meeting - Report**

# Academic Year - 2022/'23

Meeting No.: 2022-23 / 01 Meeting Date: 03/06/2023 Meeting Location: Uttara lab

Meeting Start: 11:00 AM

Meeting End: 12.30 AM

Recorded By: Prof. Kotresh Naik D

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#### PARENTS TEACHERS MEETING - I/II

The First/Second Parents Teachers meeting for the academic year 2022-'23 for the First/Second/Third/Fourth Year Student's was organized by Department of Computer Science & Engineering on 3<sup>rd</sup> June 2023. All the Parents were Intimated about the Meeting well in Advance through respective Proctor's as per the directions of Chief Proctor.

The Interactions with Parents Started at Venue: Uttara Lab between 11:00 AM to 1:00 PM, The Proctors of each student briefed the Parents about the activities and also explained how the Institute / Department offers the best possible learning environment for Students. Subsequently Students Attendance, Academic Performance and other Initiatives taken by Institute have been informed to the Parents.

#### 1. OBJECTIVES / AGENDA

To share the progress report, attendance, previous examination results of student to his/her parents / guardians.

#### 2. CONDUCTION

The Interactions with Parents Started at Venue: Uttara Lab between 11:00 AM to 1:00 PM, The Proctors of each student briefed the Parents about the activities and also explained how the Institute / Department offers the best possible learning environment for Students.

#### 3. DISCUSSIONS

Discussed the progress report of students,

Attendance of students,

Students pervious examination results and

Ongoing activities in department/College to his/her parents/guardians.

# 4. REPORT ON PARENT TEACHER INTERACTION

First parents meeting of the semester was conducted on 3/06/2023 at Uttara Lab.

Parents of students who have backlogs attended the meeting

Discussion on improvement of student performance along with all the other activities conducted by department and at college level has been informed to parents.

## 5. FEEDBACK FROM PARENTS

- 1. Overall feedback from parents is good.
- 2. Getting good quality of education and other facilities
- 3. They are happy to take advice from faculties .

## 6. PARENTS ATTENDANCE DETAILS

Semester	Numbers	USN of the parents/guardian attended
II	08	1CG22CS024,33,41,48,59,78,117,124
IV	03	1CG21CS031,093,091
VI		
VIII		
	II IV VI	II 08 IV 03 VI -

# 7. SIGNIFICANT OUTCOMES OF PARENTS TEACHERS MEETING

Parents are happy about the proctor system and the Institution.

#### 8. CONCLUSION

Successfully completed the parents meeting

#### **ANNEXURE**

### I. FEEDBACK FORM

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## 1. TEACHING STAFF ATTENDED

Name	Designation	Signature
Dr. Shantala C P	H.O.D, Department of CSE.	101
Dr. Anil Kumar G	Coordinator, Department of CSE	John To
Prof .Chetan Balaji	Class Advisor Department of CSE	ell
Prof.Suhas K C	Class Advisor Department of CSE.	See
Mr.Kotresh Naik D Mrs. Shwetha S Dr. Umadevi R	Proctors, Department of CSE	Kan Ahmethul Ahmedin

#### 2. SUGGESTIONS / RECOMMENDATIONS FROM PROGRAMME CO-ORDINATOR

Suggested that parents join the official WhatsApp groups created by the department to stay updated about their wards' academic progress and other important information. These WhatsApp groups are specifically designed to facilitate communication between parents and the department. By being a part of these groups, parents can receive timely updates about various activities, examination schedules, and any other relevant announcements.

**Report Prepared** 

by

Prof.Kotresh Naik D Asst Professor,Dept. of CSE

Report Approved

by

Dr. Anil Kumar G

(Programme Coordinator)

Dept. of CSE

Dr. Shantala C.P

H.O.D

Professor, Dept. of CSE