Channabasaveshwara Institute of Technology

C.I.T

(ISO 9001:2015 Certified Institution)
(Affiliated to VTU, Belgaum & Recognised by AICTE, New Delhi)
NH 206 (B.H. Road), Gubbi, Tumkur – 572 216. Karnataka.

Ref. No. CIT-EXAM/GEN/23-24/

Date: 29th June 2023

EXAMINATION SECTION

C I R C U L A R

(VTU Letter Ref No.VTU/BGM/Reg(E)/PS/2023-24/401 dated : 28.06.2023

Sub : Payment of Examination Fee & Submission of Online Exam Application Forms for UG/PG Examination to be held during July/Aug.2023 by the **ELIGIBLE** students - Reg.

Filing of Online Exam Application Forms for **all** Semesters UG/PG **Excluding below;**
1. **B.E. I to IV Semester Regular & Arrears (2021 Scheme)**
2. **UG/PG I to II Semester Regular & Arrears (2022 Scheme)**

examinations of even semester **July/Aug.2023** will be enabled through web based application. The departments shall make arrangements to submit the application form by the ELIGIBLE students is scheduled as per the dates given below.

Particulars	Dates
Filling of application forms by the College **without Penalty**	30.06.2023 to 04.07.2023
Filling of application forms by the College **with Penalty**	05.07.2023 to 06.07.2023

NOTE:

Students after paying prescribed examination fee at **TMCC Bank Counter, CIT Campus,** can

1. File online examination application forms at respective department office using student/department login at URL:https://prexam.vtu.ac.in
2. Students must upload recent Passport size photo(Max 40Kb), regularly used Moblie No. and valid Email ID.

PROCEDURE FOR PAYMENT OF FEES & FILING OF ONLINE APPLICATION

a. Candidates applying for the examination need to collect Examination Challan from Examination Section.

b. Candidates need to fill all the columns with correct details in Challan (in Block Letters Only) and submit it to the Bank Counter along with prescribed fee for the examination applying.

c. **Examination Fees details Annexure-II & III enclosed.**

d. Candidates after paying prescribed fee, **Exam copy** of the challan should be submitted to respective department office and make sure that the online examination application entry to the VTU examination Portal is made.

e. **Verified & Signed Online Examination Application Forms has to be submitted with HOD Seal & Signature to the Examination Section along with fees paid challan.**

f. For any Queries please contact your respective departments.

Contents of this circular may kindly be brought to the notice of all the concerned.

DEAN (Exams.)
CHANNABASAVESHWARA
INSTITUTE OF TECHNOLOGY

Dr. T.N. Sreenivasa
BE.,ME., PhD.,FIE,CEng.
Registrar (Evaluation)

Phone : (0831) 2498131

Fax : (0831) 2498184

Ref. No.VTU/BGM/Reg(E)/PS/2023-2024/401

Date : **2 8 JUN 2023**

NOTIFICATION

Sub: Submission of online Exam Application Forms for all semester UG/PG Examinations of Even Semester - 2023 by the **ELIGIBLE** students.
Ref: VTU/Exam/QPDS//CW(2)/2023-24/331, date 12 JUN 2023.

Filling of Online Exam Application Forms for UG/PG all semesters **Excluding below;**
> **B.E./B.Tech I to IV sem regular & arrears (2021 scheme)**
> **B.Arch/B.Plan I/II sem regular & arrears (2021 scheme)**
> **UG/PG I/II sem regular & arrears (2022 scheme)**

examinations of even semester June/July 2023 by the ELIGIBLE students is scheduled as per the dates given below;

: SCHEDULE OF EVENTS:

EVENTS	DATES
Filing examination application forms by the Colleges	30.06.2023 to 04.07.2023
Filing examination application forms by the Colleges with **Penalty fee of Rs. 500/-**	05.07.2023 to 06.07.2023
Generation of Hall Ticket	07.07.2023
Submission of fees collected from the students by the college to the University	**Will be intimate later**

URL for exam application: **https://prexam.vtu.ac.in**

The Principals of constituent and affiliated engineering colleges are requested to bring the contents of this circular to the notice of all the concerned.

Sd/-
REGISTRAR (EVALUATION)

To, The Principals of Constituent and Affiliated Engineering colleges
Copy to:
1. Hon'ble Vice-Chancellor through the Sec. to VC, VTU, Belagavi for kind information.
2. The Registrar, VTU, Belagavi for information.
3. The Finance Officer, VTU, Belagavi for information.
4. The Incharge Regional Directors of VTU Regional Offices, for information & needful.
5. The Director, ITISMU, VTU, Belagavi for information and needful.

REGISTRAR (EVALUATION)

Encl: 1. Procedure for filing Examination Application form and Conduct of Examinations - Annexure I
2. UG Eligibility chart and Fee Structure – Annexure II.
3. PG Eligibility chart and Fee Structure – Annexure III.

: PROCEDURE FOR ONLINE FILING OF EXAMINATION APPLICATIONS:

1. User manual for the entire process is displayed in the departmental login.

2. URL : **https://prexam.vtu.ac.in**

3. Principals of respective institutions shall identify coordinators to enter applications received from the students.

4. The Coordinators shall follow the instructions issued in the User Manual available online within the departmental login.

5. The college must obtain the details of student including photo, email id, mobile number etc., and subjects to be applied signed by the student received through email or any other mode and the photo of the student must be uploaded.

:CONDUCT OF EXAMINATIONS:

1. Students who have completed their course and having backlog subjects :

a. These students can file examination application forms with the prescribed fee as per norms.

b. Both Theory and Practical Examinations will be conducted offline (Pen and Paper) mode.

c. The question paper for these students will be normal choice (as per the applicable scheme) the duration of the examination is three hours.

2. Students Registered under ONE TIME EXIT SCHEME (OTES) appearing for various semester.

Only the Eligible students can file examination application forms with the prescribed fee for their regular semester and backlog subjects.

TABLE SHOWING THE BATCH WISE STUDENTS ELIGIBLE TO APPLY FOR EVEN SEMESTER 2023 EXAMINATIONS.
B.E./B.TECH./B.PLAN PROGRAMS

Year of Admission	Remarks	Fee
2013	1. The students who have completed the entire course and applying for only backlog papers are eligible to apply. 2. OTES students applying for Regular exams are permitted.	➤ Examination Application Fee Rs.30/- per candidate, ➤ Rs. 2000/- per subject with a maximum of Rs. 6000/- per semester, ➤ Marks Card Fee of Rs. 150/- per semester
2014	1. The students who have completed the entire course and applying for only backlog papers are eligible to apply. 2. OTES students applying for Regular exams are permitted.	➤ Examination Application Fee Rs.30/- per candidate, ➤ Rs.5000/- per subject with a maximum of Rs.75000/- Marks Card Fee of Rs. 150/- per semester
2015 2016 2017 2018 2019 2020 2021	Within Duration	➤ Application Fee Rs. 30/- per candidate, ➤ Examination Fee Rs. 1500/-. for Regular semester irrespective of number of subjects. ➤ Arrear Examination Fee Rs. 300/- per subject for arrear semester to the maximum of Rs. 1500/- per semester ➤ Marks Card fee Rs. 150/- per semester for Non CBCS students ➤ Marks Card Fee for CBCS students is Rs. 150/- Per candidate

B.E./B.TECH. LATERAL ENTRY PROGRAMS

Year of Admission	Remarks	Fee
2015	1. The students who have completed the entire course and applying for only backlog papers are eligible to apply. 2. OTES students applying for Regular exams are permitted.	➤ Examination Application Fee Rs.30/- per candidate, ➤ Rs.2000/- per subject with a maximum of Rs.6000/- per semester, ➤ Marks Card Fee of Rs. 150/- per semester
2016	The students who have completed the entire course and applying for only backlog papers are eligible to apply.	➤ Examination Application Fee Rs.30/- per candidate, ➤ Rs.5000/- per subject with a maximum of Rs.75000/- ➤ Marks Card Fee of Rs. 150/- per semester
2017 2018 2019 2020 2021	Within duration	➤ Application Fee Rs. 30/- per candidate, ➤ Examination Fee Rs. 1500/-. for Regular sem. irrespective of number of subjects and ➤ Arrear Examination Fee Rs.300/- per subject for arrear semester to the maximum of Rs.1500/- per semester ➤ Marks Card fee Rs.150/- per semester for Non CBCS students ➤ Marks Card Fee for CBCS students is Rs. 150/- Per candidate

TABLE SHOWING THE BATCH WISE STUDENTS ELIGIBLE TO APPLY FOR EVEN SEMESTER 2023 EXAMS
M.ARCH., M.PLAN, MBA, MCA AND M.TECH. REGULAR II Years Course

Year of Admission	Remarks	Fee
2017	The students who have completed the entire course and applying for only backlog papers are eligible to apply.	➢ Examination Application Fee Rs.30/- per candidate, ➢ Rs. 2000/- per subject with a maximum of Rs.6000/- per semester, ➢ Marks Card Fee of Rs. 150/- per semester ➢ Grade Card Fee for CBCS students is Rs. 150/- Per candidate.
2018	The students who have completed the entire course and applying for only backlog papers are eligible to apply.	➢ Examination Application Fee Rs.30/- per candidate, ➢ Rs.5000/- per subject with a maximum of Rs.75000/- ➢ Marks Card Fee of Rs. 150/- per semester
2019 2020 2021	Within Duration	➢ Application Fee Rs. 30/- per candidate, ➢ Examination Fee Rs. 1800/-. for Regular semester irrespective of number of subjects and Arrear Examination Fee Rs.400/- per subject for arrear semester to the maximum of Rs.1800/- per semester ➢ Marks Card fee Rs.150/- per semester for Non CBCS students ➢ Grade Card Fee for CBCS students is Rs. 150/- Per candidate

TABLE SHOWING THE BATCH WISE STUDENTS ELIGIBLE TO APPLY FOR EVEN SEMESTER 2023 EXAMS
MCA LATERAL ENTRY STUDENTS

Year of Admission	Remarks	Fee
2017	The students who have completed the entire course and applying for only backlog papers are eligible to apply.	➢ Examination Application Fee Rs.30/- per candidate, ➢ Rs. 2000/- per subject with a maximum of Rs.6000/- per semester, ➢ Marks Card Fee of Rs. 150/- per semester ➢ Grade Card Fee for CBCS students is Rs. 150/- Per candidate.
2018	The students who have completed the entire course and applying for only backlog papers are eligible to apply.	➢ Examination Application Fee Rs.30/- per candidate, ➢ Rs.5000/- per subject with a maximum of Rs.75000/- ➢ Marks Card Fee of Rs. 150/- per semester
2019	Within Duration	➢ Application Fee Rs. 30/- per candidate, ➢ Examination Fee Rs. 1800/-. for Regular semester irrespective of number of subjects and Arrear Examination Fee Rs.400/- per subject for arrear semester to the maximum of Rs.1800/- per semester ➢ Marks Card fee Rs.150/- per semester for Non CBCS students ➢ Grade Card Fee is Rs. 150/- Per candidate .