



1st YEAR STUDENTS - DETENTION FORECAST AND PREVENTIVE MEASURES

Date: 30/08/2023

MINUTES OF MEETING

Date : 28/08/2023

Venue : Vivekananda Auditorium, MC - Block

Time : 12:30 PM to 2:30 PM

OBJECTIVES:

- List of 1st Year Students with Backlog Subject Credits - 8 & above
- To create an Platform for one to one discussion with Director / HODs /Deans / Proctors and Students.
- Discussion on Preventive measures for 1st Year Students with Backlog Subject Credits - 8 & above.
- To create awareness among students & to show road map to clear backlog subjects.

MEMBERS PRESENT:

| SL. NO | NAME | DESIGNATION |
|--------|---|---------------------------------------|
| 01 | Dr Suresh D S Professor, Department of ECE | Director & Principal C.I.T - Gubbi |
| 02 | Dr Giridhar S Kulkarni Professor & HOD, Department of Mechanical Engg. | Dean – Administration |
| 03 | Dr Anil Kumar G Professor, Department of CSE | Dean - Academics |
| 04 | Dr Shivaprakash M C Professor, Department of Physics | Dean - Examination |
| 05 | Dr Pradeep N R Associate Professor, Dept of ECE | Chief Proctor |
| 06 | Dr Thara D K Professor, Department of ISE | HOD – Dept. of ISE |
| 07 | Dr SudhiKumar G S Professor, Department of Civil | HOD – Dept. of Civil |
| 08 | Dr Gavisiddappa Professor, Department of AI & DS | HOD – Dept. of AI & DS |
| 09 | Mr V C Kumar Associate Professor, Department of EEE | HOD – Dept. of EEE |

Sincere thanks to all other staff members for attending the meeting and giving their valuable inputs

DISCUSSIONS AND DELIBERATIONS:

1. Dr Shivaprakash M C - Dean (Examination), welcomed the Director, Deans, HODs, Proctors, other staff members and I/II Semester Students for the meeting.
2. Total No. of Proctors attending the Meeting : 11
3. Total No. of Students with backlog credits - 8 & above : 62
4. Total No. of Students attending the meeting : 56
5. Discussed about Importance of the meeting
6. Platform for ONE to ONE discussion/counselling was arranged @ two venues
Venue-1: CSE, ISE, AI & DS, CV Departments headed by Director, Dean (Admin), Chief Proctor and other staff members.
Venue-2: ECE, EEE Departments headed by Dean (Academics) & Dean (Examination)
7. Discussed about problems faced and reasons for backlogs from students.
8. Discussed about preventive measures against detention.

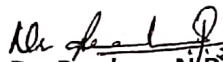
The following resolutions were finalized after having detailed discussions and deliberations:

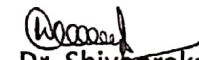
| SI No | Departments | Attribute | Resolutions |
|-------|-------------|--|--|
| 01 | CSE | Most of the students of CSE stream conveyed their difficulty @ understanding Mathematics – I (04 credits) | 1. It is decided to conduct remedial classes for all students of I/II Semester who are having backlog subject credits – 8 & above. 2. Remedial classes must be planned well in advance immediately after II Internals for subjects with credits 3 & above. 3. In_House Subject Experts must be identified & Time Table to be framed suitably. 4. In_House Subject Experts must prepare short & precise notes, Question Bank w.r.t subjects: Basic Electronics, 'C' Programming & Python Programming. 5. Attending remedial classes is compulsory, Individual proctors must monitor attendance & progress of their students from time to time. 6. As a need of the hour, In view of Proximity of Exams, An brush up program on 1 st Sem Mathematics (Covering at least 3 easy modules) in fast mode to be arranged from experts |
| 02 | ISE | ISE stream students conveyed difficulties @ Introduction to Python Programming (03 credits) | |
| 03 | AI & DS | AI&DS stream students found difficulty @ Introduction to 'C' Programming (03 credits) | |
| 04 | ECE | ECE stream students conveyed difficulties faced @ Basic Electronics (03 credits) | |
| 05 | EEE | EEE stream students attributed to need of short notes w.r.t subjects Basic Electronics, 'C' Programming & Python Programming | |
| 06 | CV | CV stream students requested for precise notes from subject experts | |
| 07 | ME | ME stream students requested for classes on fundamentals of Differentiation and Integration | |

Remedial class Time Table and Subject Experts Identified:


| Sl.No | Date | Time | Topics | In_House Subject Experts |
|-------|--|----------------|---|--------------------------|
| 01 | 07/09/2023 (Thursday) | 09:00 to 11:00 | Common Topics of Mathematics - I (BMATS101) in all Streams (Covering at least 3 easy modules) in fast track mode to be covered | Dr. Umadevi ✓ |
| | | 11:15 to 01:15 | | Prof. PRASHANTH KUMAR |
| | | 02:00 to 04:00 | | |
| 02 | 08/09/2023 (Friday) | 09:00 to 11:00 | Common Topics of Basic Electronics (BBEE103) & Introduction to Electronics Communication (BESCK105X) in all Streams (Covering at least 3 easy modules) in fast track mode to be covered | Prof. MALTESH BHAJANTRI |
| | | 11:15 to 01:15 | | MR. HARSHA |
| | | 02:00 to 04:00 | | |
| 03 | 09/09/2023 (Saturday) | 09:00 to 11:00 | Common Topics of Introduction to Python Programming (BETCK105X) in all Streams (Covering at least 3 easy modules) in fast track mode to be covered | MR. TEJASWINI |
| | | 11:15 to 01:15 | | |
| | | 02:00 to 04:00 | | |
| 04 | 11/09/2023 (Monday) (Except Mechanical, Other Students can attend) | 09:00 to 11:00 | Common Topics of Introduction to 'C' Programming (BESCK104X) in all Streams (Covering at least 3 easy modules) in fast track mode to be covered | MR. DHARANESH KUMAR M L |
| | | 11:15 to 01:15 | | |
| | | 02:00 to 04:00 | | |

Minutes Prepared by :


Dr. Pradeep N R
(Chief Proctor)


Dr. Shivaprakash M C
(Dean Examination)

Minutes Approved by:


Dr. Suresh D.S
(Chairman-IQAC)
Director & Principal
C.I.T-Gubbi