Channabasaveshwara Institute of Technology

(Affiliated to VTU, Belgaum & Approved by AICTE, New Delhi)
(**NAAC Accredited & ISO 9001:2015 Certified Institution**)
NH 206 (B.H. Road), Gubbi, Tumkur – 572 216. Karnataka.

INTERNAL QUALITY ASSURANCE CELL
Meeting Minutes

Meeting No.: **3**

Meeting Date: **11/5/2018**

Meeting Location: **Board Room – CIT Campus**

Meeting Start: **2:30 pm**

Meeting End: **4.30 pm**

AGENDA

1. Confirmation of minutes of previous meeting
2. National Conference
3. Internship
4. Setting up the English Language Lab
5. Faculty Development Programmes
6. VTU June / July 2018 examination
7. Graduation Day and Photo session
8. Best outgoing student
9. PMKVY courses
10. CIT CAT 2018
11. ISO surveillance external audit
12. Projects to avail the financial assistance from VTU
13. Stock Verification

ATTENDANCE

Name	Designation
Dr. Suresh D S	Director & Principal Chairperson
Dr. Shantala C P	Vice Principal, Professor & Head, Dept of CSE
Prof. Pradeep V	Dean (Academics) IQAC - Coordinator
Dr. Keshava Prasanna	Dean (Students) & MR-ISO
Prof. Giridhar S Kulkarni	Dean (Admin) & Head, Dept. of Mech. Engg.
Prof. V C Kumar	Dean (Exams) & Head, Dept. of EEE
Prof. G S Suresh	Dean (Professional Societies)
Dr. Sudhi Kumar G S	Professor & Head, Dept. of Civil Engg.
Dr. Rajagopala R	Professor & Head, Dept. of ECE
Dr. Shivaprakash M C	Professor & Head, Dept. of Physics
Prof. Anil kumar G	Coordinator, Dept of CSE
Prof. Sekar R	Coordinator, Dept of ECE

Prof. Chetan Balaji	Coordinator – Youth Empowerment Cell
Dr. Siddesh Kumar N G	Associate Professor, Dept. of Mech. Engg.
Prof. Ramya H N	Assistant Professor, Dept. of Civil Engg.
Prof. Thara D K	Assistant Professor, Dept. of ISE
Prof. Chikkannaswamy V M	Assistant Professor, Dept. of Mech. Engg
Mr. Manjunath H N	Senior Associate Cognizant Technology Solutions, Bangalore Alumni Nominee - Batch 2001-05 B.E. CSE
Mr. Umesh Kalappa	Principal Compiler Engineer Nvidia, Bangalore Alumni Nominee - Batch 2001-05 B.E. ISE
Mr. Bharath N S	Site Engineer Gomini Constructions, Bangalore Alumni Nominee - Batch 2010-14 B.E. Civil Engg.
Mr. Rathan Rao	Chief Technical Officer Tayana Software Solutions (P) Ltd, Bangalore Industrialist Nominee
Mr. Sanjeev Kubakaddi	Director itie Knowledge Solutions, Bangalore Industrialist Nominee

DISCUSSIONS / DECISIONS

Agenda item 1: Confirmation of minutes of previous meeting

The resolutions of the last IQAC meeting were reviewed and confirmed.

Agenda Item 2: National Conference

Proposed to organize a National level Conference during October 12 & 13, 2018 and following decision were taken:

- Dr. Rajagopala R is identified as the coordinator for organizing the Conference.
- Title of the National level Conference: "National Conference on Technology for Rural Development".
- Important dates of the Conference:
  - Submission of full length paper: Sep 20, 2018
  - Acceptance of Paper: Sep 30, 2018
  - Last date for Registration: Oct 6, 2018
- Faculty team to coordinate in scrutinizing the papers: Mrs. Monika M, Mr. Gavisiddappa, Dr. Yuvaraja T, Dr. Siddesh Kumar N G and Dr. Sudhi Kumar G S.
- Applying for reputed journals for publishing the selected papers of the conference.
- Submitting the proposal to various funding agencies.

Agenda Item 3: Internship

Following decision were taken regarding the Internship that the students of UG programmes should undergo during the vacation after VI and/or VII semester examination for the duration of 4 weeks as per the regulation of VTU.

- Students shall undergo Internship during July 9 – August 10, 2018.

- AICTE has recently signed an MoU with Internshala, an internship & training platform. Department Heads are responsible to create awareness on the same among the students and enable them to register on the online portal of Internshala.
- Department Heads shall explore the available Internship opportunities and guide the students accordingly.
- Department Heads shall monitor the Internships undergoing by the VI semester students.
- As per the VTU regulation, after the completion of Internship, students shall submit a report with attendance and completion certificates.

Agenda Item 4: Setting up the English Language Lab

Proposed to set up the English Language Lab. Also proposed to use Sententia software and to ensure the registration by all the students.

Agenda item 5: Faculty Development Programmes

Discussed and proposed to conduct Faculty Development Programmes with special focus on Participative Classrooms, Library Resources, Go Programming, Accelerated Learning, Linear Algebra and statistics in the month of July 2018.

Agenda item 6: VTU June / July 2018 examination

Following decision were taken regarding the VTU June / July 2018 examination.
- Dr. Shivaprakash and Dr. Sudhi Kumar G S are nominated as Chief Superintends.
- The Room superintends shall stay till the completion of exam process of the particular session.
- Only authorized persons shall involve in downloading and printing the question papers.
- Carrying mobile phones are completely restricted for the Room Superintends; using mobile phones are restricted at the maximum for the Chief Superintend and Deputy Chief Superintends.

Agenda Item 7: Graduation Day and Photo session

Proposed to organize Graduation day for the 2014-15 batch students on June 15, 2018.

Agenda Item 8: Best outgoing student

Following Students of 2014-15 batch were chose to award the Best outgoing student during the Graduation day.
- B.E. Computer Science & Engineering: Navyashree R (1CG14CS066)
- B.E. Information Science & Engineering: Shwetha B R (1CG14IS049)
- B.E. Electronics & Communication Engineering: Swaroop N C (1CG14EC110)
- B.E. Electrical & Electronics Engineering: Rekha Y (1CG14EE038)
- B.E. Civil Engineering: Darshan B U (1CG14CV012)
- B.E. Mechanical Engineering: Chandrashekhareowda B S (1CG14ME019)

Agenda Item 9: PMKVY courses

Proposed to apply for the following five PMKVY courses for the 2018-19 batch: Domestic Data entry Operator, Lathe Operator, Retail Team Leader, Mason General and Junior Mechanic Electrical.

Agenda Item 10: CIT CAT 2018

Proposed to conduct CIT-CAT (Common Admission Test), for selecting students from economically weaker section with good academic background for providing free education, on June 9, 2018.

Agenda item 11: ISO surveillance external audit

Proposed to schedule ISO surveillance external audit during June 7 & 8, 2018.

Agenda Item 12: Projects to avail the financial assistance from VTU

Following Undergraduate final year Projects / Students were chose to avail the financial assistance from VTU for the Academic Year 2017-18.

- B.E. Computer Science & Engineering
  1. Real Time Location Based Dynamic Digital Advertisement using Mobile Application
  2. Fraud Detection in Cloud Infrastructure using Machine
- B.E. Information Science & Engineering
  3. Image Processing Using OpenCV python for blood vessel identification
  4. Internet of Things [IoT] Based Digital Water Supply
- B.E. Electronics & Communication Engineering
  5. Ingenious Brain Tracker
  6. E-Asthra: Electromagnetic Field Based Thrust Provider
- B.E. Electrical & Electronics Engineering
  7. IOT Based Agricultural Application in a Robot - AGROBOT
  8. Improvement of Power Quality in Distributed Generation System using Hybrid Power Filter
- B.E. Civil Engineering
  9. Study on the Strengthening of Corrosion damaged RCC beam using FRP
  10. Geopolymer concrete mixture with plastic granules as fine aggregate replacement
- B.E. Mechanical Engineering
  11. Design and Development of Induction Metal Melting Furnace
  12. Automated Power Hammer

Agenda Item 13: Stock Verification

Proposed to carry out the stock verification in all the departments by forming the committees. The committees shall submit the report at the end of month June 2018.

Minutes Prepared by   **Minutes Approved by**

IQAC Coordinator   **Chairperson**